Meeting: **BwD Community Network Board Development Day**

**Date:** Tuesday 29th April 2025 9.30am – 12.30am

**Venue:** Conference Room, The Boulevard Centre

**Attendance:** Vicky Shepherd (Chair) Hannah Goldthorpe, Suzanne Murray, James Hadleigh, Shigufta Khan (Vice Chair), Aggie Kwiecien,

**Officers in attendance:** Garth Hodgkinson, Donna Talbot, Muddassir Shah,

**Guest speakers:** Karen Wignall BwD BC

**Apologies:** Rolonde Bradshaw, Mohammed Sidat, Jawad Bhatti, Phillipa Cross, Richard Brown, Angela Allen

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| **1.** | **Welcome & Apologies** |  |
| **2.** | **Chairs update**    1. Thanks to all who attended BwD BC Annual Partnership Conference – especially to Shigufta who stepped in to present at short notice. There has been lots of positive feedback  There has been lots of positive feedback  2. An Update was presented at the April Place-based Partnership meeting which is a key board with members from all local public sector – strategic Local NHS & Local Authority Key Asks within the update were for partners to –  • Follow agreed process  • Encourage inclusive include the CN as a key stakeholder in decision making  • Maximise the CN to consult, engage, hold workshops etc  3. Recent meeting with Children’s Services who are keen to work with the CN to promote and maximise use of Family Hubs. They have been asked to provide a proposal about how this could work  overall, in the period the CN has received lots of positive feedback, and our Profile is building up in a very short space of time |  |
| **3** | **Minutes from April Meeting –** amendment – Aggie Kwiecien was in attendance |  |
| **4** | **Matters Arising from previous meeting: -**  **Community Monitoring group VCFSE reference group – MS**   * CMG feedback some appetite – more discussions and detail needed * Ensure reps safety * Final decision – June agenda   **Letter to BwD BC Leaders and NHS Place Lead – VS**   * Drafted – timing to send fits well after recent work/profile raising * GH to add in detail regarding the Civil Society Covenant and will then be sent * RB to present to Cllr Riley and Denise Park   **Update from BwD BC Annual Partnership Conference VS/GH**  • Positive feedback – went really well, well attended  • some challenges around networking as attendees left early  • Would have been good to have had more attendees from the commercial sector at our workshop  It was also fed back that the offered AI training did not take place. A discussion by board members identified a need for AI training for the sector.   * GH – speak to Chris Trickett re: Manager Training * MS – Karen Wignall for basic AI training |  |
| **5** | **Part one Community Network Business:** -  1.Draft work plan for discussion: -  VS explained that th plan still needed formatting and asked for feedback on content and to agree leads and priorities.  The plan was discussed and amendments agreed.  GH to add in details on links with the 6P’s  VS to make amends and format and reshare a proposed final version for agreement  2. **BwD CN Representations on Boards**  • Process for boards to be finalised and embedded by July 2025  3. **Annual Conference planning update**  The draft agenda for the conference was discussed  • Liaising with membership to invite attendees  4. **State of Sector Survey Update**  • Goes out in May – survey Monkey  • Report July /August – feedback September 2025  • Local deep Dive  • Hold session Sept/Oct with Alliance, Partners, NHS LA to present findings  5. **Work Well grants programme**  GH updated that it had been agreed that £10k would be available for small grants to carry out insight work in targeted areas to inform the next stage of delivery. A proposal for the grant programme was shared and it was agreed that any comments should be made by 2nd May to GH. It was agreed that the timeframes needed to be shorter to allow for feedback into the programme by July. |  |
| **6** | Karen Wignall BwD BC – Employers Forum    Action - Autumn Qtrly Meeting Thursday 18th September 2025 – agenda Employment support -the Whole offer for everyone – DT |  |
| **7** | **AOB**  **Disability Network – JH**   * 7 attendees- good meeting * 10 common themes * Meeting Qtrly * Gaps – Physical, Mental – needs to widen * Group to feed into Adult Services   **Newsletter – HG**   * 3 departments Blackburn College on board to help put together * Newsletter to go out after the Annual Conference   **Housing Network – GH**   * Good Discussion * Supply and demand – major problem * Funding * Linking in with Together Housing (more housing to come on board) * New BwD BC Homeless Forum – set up again – wait and see if they can work contemporaneously   **Different Communities – HG**   * Good Attendance * Looking at how the * Looking to put on lots of events create conversations – feedback to BwD BC & BwD CN * CMG feedback some appetite – more discussions and detail needed   **Women Network – DT**   * Missed April meeting due to Easter and Ramadan * Changed day and time – hopefully everyone can attend * Cllr Gunn & Floyd invited to next meeting – 21st May   **Men’s Network – DT**   * Lots of interest – just difficult finding time and date for everyone to meet up * Sent out new day and time |  |
| Date of Next Meeting:  **Tuesday 17th June 2025, 10:00am – 12:00pm** Conference Room, The Boulevard Centre  Blackburn BB1 1EZ | | |

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| Actions | |
| Autumn Qtrly Meeting – agenda Employment support -the Whole offer for everyone | DT |
| VCSFE Opps in next Programme – end of March 2026 |  |
| Civil Covenant Society – Autumn | VS/GH/RB |
| AI training –  GH – speak to Chris Trickett re: Manager Training  MS – Karen Wignall for basic AI training | GH  MS |