**VCSFE**

**Representation Pro-Forma**

This form is to be used if you wish to have VCFSE (voluntary, community, faith and social enterprise) sector representation on your partnership group. Blackburn with Darwen Community Network will run a selection process to find representatives on your behalf. We recommend that you request two places so that the representatives can support each other but also so that you get better representation and there is the ability to cover for each other with meeting clashes, holidays, sickness, etc.

Please complete the form and send it back to Donna and Garth. if you have any difficulties - please ask.

**Name of:**

**Meeting/Group/Platform/Work Stream.**

[Insert txt here]

**Chair:**

[Insert name of chair here]

|  |
| --- |
| **Overall aim:**  [Insert text here] |
| **Reporting to: [inset text here]**  **Frequency of meetings & commitment of time: [Insert text here]** |
| **Terms of reference:**  [Inset text or attach here] |
| **Person specification/Skills/Knowledge Required:**  [Insert text here] |
| **Please return to:**  **Garth Hodgkinson: Secretary BwD Community Network**  [**Garth.hodgkinson@communitycvs.org.uk**](mailto:Garth.hodgkinson@communitycvs.org.uk)  **Donna Talbot Secretary BwD Community Network**  [**Donna.talbot@communitycvs.org.uk**](mailto:Donna.talbot@communitycvs.org.uk) |