



**LACVS**  
EMPOWERING COMMUNITIES

LACVS  
Boulevard Centre  
45 Railway Road  
BLACKBURN  
Lancashire  
BB1 1EZ

26<sup>th</sup> June 2023

Dear Applicant

**LACVS Project Co-ordinator and LACVS PLACE Co-ordinators (x3)**

Thank you for taking an interest in the above roles. This introductory letter aims to tell you a bit about the roles, the project, and LACVS, which will hopefully give you enough information to make an informed judgement about whether you want to apply for any of the roles. After reading this, I hope you consider applying for one of the roles.

**A bit about the Roles**

The roles are crucial to helping LACVS, its members and the voluntary, community, faith and social enterprises (VCFSE Sector), who our member CVSs support to develop activities and secure resources to deliver the Lancashire VCFSE Manifesto – which has been developed by the VCFSE Sector to help local communities across Lancashire.

If you are successful, you will work alongside the staff of the local CVS's, Volunteer Centres, Lancashire BME Network and other local networks to build collaborations and partnerships that have a lasting social, economic and environmental impact on local communities across Lancashire. We want you to get local charities, community groups, faith groups and social enterprises to work together to tackle the challenges our communities face whether that is poverty and deprivation; the cost of living; climate change; social and economic inequalities linked to age, gender, disability, ethnicity, faith or sexual orientation; health inequalities; or anything that is contained within our manifesto or what emerges from talking to the local communities across Lancashire.

You will be an advocate for change. The LACVS team will listen to communities to find out what needs to change, build the evidence base for change, seek the resources and support partners to deliver the change that is needed. The roles themselves are likely to develop and change over the five years of the project. We are willing to

Charity Number: 1126484

Company Number: 6402216

Registered Office: Boulevard Centre, 45 Railway Road, BLACKBURN BB1 1EZ

consider secondments from other local charities, social enterprises or public sector partners. We are open to discussions around hybrid working, flexible working hours, condensed working, etc.

We will undertake an annual review of the roles and responsibilities and make changes as necessary. There are opportunities to help guide and shape the roles as they develop and also guide and shape how LACVS develops as an organisation. You will definitely be at the forefront of developing, influencing and shaping the future.

### **A bit about the Lancashire LOCAL project**

You will be working on the Lancashire Local Project. This is a five year project funded by the National Lottery Community Fund. LOCAL stands for Locally Organised Communities Across Lancashire. We want to mobilise local grassroots voluntary and community action. You will help local partners to engage with local communities, set up and run networks in partnership with the local communities, put on events and pull together information, develop project ideas, bid for resources and make change happen at the local level. You will be working with local infrastructure organisations such as the local CVS, the local Volunteer Centre, equality networks and local community networks and with local frontline VCFSE organisations and public and private sector partners to make change happen. In areas, where there is a gap in local infrastructure, the project will work with the local community, the LACVS Board, public sector partners and potential funders to develop the business case for filling the gap and meeting the needs of the local community.

Within the pack of information – there is an impact statement – which highlights what you will need to deliver as a team over the 5 years. This is linked to the VCFSE Manifesto which is also contained within the pack of information. These documents will provide a starting point to guide what the LACVS team will focus on. As a team you help to deepen and develop the manifesto as our understanding of the changing needs of our communities become more apparent.

### **A bit about LACVS**

We are a registered charity and Company Limited By Guarantee. We have been around for over 15 years. Our members include the CVSs, Volunteer Centres across Lancashire and Lancashire BME Network. We work closely with our local members, who have over 1000 voluntary, community, faith and social enterprise organisations (VCFSE) as their members and have a reach to over 4000 VCFSE organisations. LACVS aims to add value to what our members do and help them to lead positive change. We have ambitious plans to deliver the VCFSE Manifesto and help the VCFSE Sector to tackle the issues our communities face.

The LACVS team will work across the offices of our members in Blackpool, Fleetwood, Lancaster, Skelmersdale, Blackburn, Burnley, Great Harwood and in other community venues in Preston and potentially elsewhere across Lancashire. We believe with a passion in social, economic and environmental justice and want to create fairer more equal communities across Lancashire.

Charity Number: 1126484

Company Number: 6402216

Registered Office: Boulevard Centre, 45 Railway Road, BLACKBURN BB1 1EZ

## Next Steps

If you are passionate about Lancashire, passionate about making positive change for the VCFSE Sector and the people they serve and passionate about helping us to shape the future together, we want to hear from you. Please complete the application form and return it to Clair Bloomfield at [office@communitycvs.org.uk](mailto:office@communitycvs.org.uk) The deadline is 5pm on Tuesday 25<sup>th</sup> July 2023. If you want an informal chat about the roles please do not hesitate to e-mail myself on [garth.hodgkinson@communitycvs.org.uk](mailto:garth.hodgkinson@communitycvs.org.uk) or my colleague Christine Blythe [Christine.blythe@bprcvs.co.uk](mailto:Christine.blythe@bprcvs.co.uk) and we will arrange a time to have a chat.

I will look forward to hearing from you.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Garth Hodgkinson', with a stylized flourish at the end.

Garth Hodgkinson  
Chair of Lancashire Association of Councils for Voluntary Service [LACVS]  
Chief Executive Officer – Community CVS