



Blackburn Foodbank

based at: The Oaks Centre



Job Advert

The Trustees are seeking to appoint a Benefits Adviser to work within The Oaks Money Advice Centre which is under the umbrella of Blackburn Foodbank. The Adviser will be responsible for delivering high quality benefits advice services to clients via face to face, telephone and digital channels. There may be some aspect of community outreach work. The Adviser should have an excellent and detailed knowledge of the full range of the current benefits system, applications and processes thereof. The Adviser should have an empathy and understanding of the needs of vulnerable clients and be able to build on the success and impact of Blackburn Foodbank Money Advice Centre.

We would like to appoint an Adviser who:

- Will provide casework covering the full range of benefit work
- Is committed to maintaining the positive and caring ethos of Blackburn Foodbank and its strong links to the Trussell Trust
- Will continue to develop innovative working practices reflecting today's challenges and opportunities
- Has excellent communication and interpersonal skills relating to clients, staff, volunteers and other professional bodies

Job title: Benefits Adviser
Required from: 1 January 2022
Full-time: 35 hours per week
Salary: Starting salary £21,093
Contract: 3 year fixed-term

Closing date: Monday 22 November 2021 at noon
Interview date: Monday 29 November 2021
Telephone: 01254 672756
Website: www.blackburn.foodbank.org.uk

Application form and further details available from trustees@blackburn.foodbank.org.uk Please return completed application form - by the closing date, 22 November at noon - via email to trustees@blackburn.foodbank.org.uk or via post to The Oaks Centre, Oakenhurst Road, Blackburn, BB2 1SN