



# **November's Volunteer Bulletin**

#### **Hospice Shop Volunteer**

What we would like you to do

1. To ensure all volunteers comply with current policies and procedures applicable to the role

2. To undertake training and development applicable to the role.

3. To project a friendly approach to patients, staff, volunteers, visitors and customers at all times

4. To respect all information concerning volunteers, employees and patients as strictly confidential at all times.

5. To ensure that all Health and Safety Rules are adhered to at all times. No appliance or equipment should be operated unless training has been undertaken and you are deemed competent to use it

6. To sort through donated goods – separate items that are suitable for sale from those that are not

7. To place clothes on hangers and steam iron ready to be priced

8. To place items that have been priced onto the shop floor to be sold

9. To assist customers

10. To take payment for goods, record sales and put the money in the till

11. To assist in keeping the shop clean and tidy

Skills, knowledge, abilities and qualities

- ⑦ Experience in retail
- ⑦ Good verbal communication skills
- ⑦ To interact as part of a team
- ⑦ Smart presentable appearance

#### Fast 4wd

#### **Recovery Support Volunteers**

We are looking for volunteers to assist us with this project helping to support individuals accessing substance misuse services in the Blackburn with Darwen area.

Providing a level of advocacy and mentoring to individuals, helping them to achieve goals and targets set out in their recovery plans and empowering them to take positive steps and aid in the enhancement of their recovery journey.

An interest in helping or working in the area of substance misuse, Patience, empathic, good listening skills and enthusiasm.

Insight into this particular area would be an advantage gained through personal or academic means.

Experience would be helpful, however training and support will be an ongoing process. Ring Steve Foden on 07547 566054 for a chat about the role.

#### Blackburn with Darwen Friends of the Local Offer

#### Working together to get it right in Blackburn with Darwen

#### What is a Friend of the Local Offer?

We are parents who have experienced and or know about the range of services and support available through the Local Offer. We're wellplaced to tell other parents about the Local Offer and the help and support that's out there. As well as encouraging families to engage in participation opportunities. Helping to capture the view and feedback of families to help improve the services and support available to them.

Who can become a FoLO?

Any parent on the Participation Register. The Participation Register is held by Blackburn with Darwen SENDIASS. It's a database of parents who are signed up to receive regular information and are invited to events, training, consultation and the ongoing co-production of services.

What's involved in becoming a FoLO?

As little or as much as you like. There is an initial introductory training session available to give you a good understanding of the Local Offer. All that is asked of a FOLO is that you 'pass it on' to other parents. Just making them aware of the Local Offer in the everyday conversations you have with other parents. There could be more training and support for those that want it.

FOLO are represented on the Friends of the Local Offer Steering Group – this helps to make sure feedback from parents on the ground is collated and along with other sources of parental feedback, informs the strategic decision making involving Special Educational Needs and Disability Services.

Interested or want to find out more?

Contact:	Blackburn with Darwen SENDIASS
Email:	jane.partington@communitycvs.org.uk
Tel:	01254 503049
Facebook:	Jane Partington Blackburn with Darwen SENDIASS

#### ELHT&Me – One off events.

The Charity raises funds that focus on improvements that are 'over and above' normal NHS provision, such as specialised medical equipment and better patient facilities. It also aims to 'enhance the patient environment' at ELHT's five hospitals – Royal Blackburn and Burnley General Teaching hospitals and community hospitals Accrington Victoria, Clitheroe and Pendle.

They are looking for enthusiastic volunteers who can spare a few hours to help bucket collect, greet members of the public and raise awareness of the charity at the below events:

**Blackburn Charity Bonfire**, Witton Park, 6 November 4:30 - 7:30/8pm - charity bucket collection

Blackburn Charity Bonfire Event raises thousands of pounds every year for local charities, and this year ELHT&Me are delighetd to have been chosen as one of their beneficiaries. To help raise as much money as possible, ELHT&Me are looking for enthusiastic volunteers who can spare a few hours to help bucket collect, greet people as they arrive and raise awareness of the charity. The collection will begin at 5pm, when the gates open, until approximately 7:30/8pm when the fireworks and bonfire start. All volunteers will receive a complimentary ticket to enjoy the fireworks extravaganza and bonfire.

Blackburn Round Table Santa Sleigh Collection, 14 December approx. 5:30pm - 9pm TBC, Brownhill area of Blackburn

Blackburn Round Table will be bringing Father Christmas and his sleigh around the streets of Blackburn this year, to delight children and raise funds for local charities and good causes! Once again, ELHT&Me are delighted to have been chosen as one the charities to benefit from the event and are seeking volunteers to help bucket collect on the night.

Interested? If you are good at communicating with people, enjoy helping others and would like to know about how you can help your local hospital charity make a difference, by sparing a few hours of your time, please contact fundrasing@elht.nhs.uk for more information.

Please note volunteers must be 16 or over.

#### Survivors of Bereavement by Suicide

#### **Peer Support Facilitator**

This is a new opportunity that is being set up in central Blackburn area.

If you have been bereaved by suicide and have the desire to help other people who have also been bereaved by suicide, as a great communicator and are comfortable listening to the experiences of others then you could be just the person they are looking for.

You must be over 18 and have been bereaved by suicide more than two years ago.

#### **Volunteer Patient Driver**

**Role Summary** 

To provide a safe transport service for patients coming to planned day sessions and appointments

When we need you to be available

The expected commitment for this role is dependent upon you availability.

Transport for patients is required Monday to Friday with attendance at the hospice required at various times through the day from 9.30am with final appointments finishing at 6.00pm.

What we would like you to do

1. To undertake training and development applicable to the role.

2. To communicate sensitively and appropriately to patients, relatives, staff, volunteers and visitors at all times

3. To respect all information concerning volunteers, employees and patients as strictly confidential at all times.

4. To follow guidance on lone working and manual handling to ensure your safety and that of patients.

5. To ensure that your vehicle is safe for purpose, with a valid MOT certificate (if required) and comprehensively insured to undertake patient transportation and compliance with annual checks

6. To ensure that you are fit to drive, informing the Volunteer Transport

Coordinator of any health issue that may affect your driving ability

7. To pick up allocated journeys via email or visiting the hospice Volunteer Transport Coordinator on a Friday morning each week and provide your availability for the week after

8. To provide as much notice to the Volunteer Transport Coordinator if you are unable to undertake a pre-arranged duty or are unavailable to provide transport to allow alternative plans to be made

9. To collect patients at the specified time ensuring punctuality, assist patients to the car and help them to get into and out of the vehicle.

10. To abide by the traffic laws, the Highway Code and drive with consideration to ensure the comfort and safety of passengers.

11. To feedback any concerns you may have about the patient eg patient unwell on the journey, changes in patient mobility, challenges with access, discomfort with passenger behavior to clinical staff providing that patients care

12. To report any incidents or accidents (however minor) to staff as soon as possible

Skills, knowledge, abilities and qualities required

<sup>(2)</sup> Full driving licence, a good driving record and driving skills

⑦ Good verbal communication skills demonstrating courtesy, compassion, sensitivity and professionalism

⑦ Punctual and reliable

② Ability to use email and access to email account is preferable but not essential

⑦ Smart presentable appearance

#### 'G4 Concert Usher Volunteer'

# This is a One-Off Volunteer Opportunity taking place at Blackburn King George's Hall on 24 November.

Get into the festive spirit by volunteering at G4's Christmas tour. Hear wonderful renditions of Christmas classics, and join in on a few hymns yourself all while supporting the charity Missing People.

This is a fantastic opportunity to volunteer at a truly enjoyable evening so don't miss out.

Brief description of the role

Volunteers will be acting as ushers, showing guests to their seats on arrival as well as giving out event programs and helping with merchandise sales. You will also be helping to collect donations at the end of the night, standing around the venue holding a bucket as guests leave.

You may also be asked to be a Lead Volunteer for the evening. This would involve checking that all the volunteers signed up to the event are there, counting and transferring the donations to us. You will receive specific instructions from us on what you'll be doing for the evening.

No training is needed for this role but we will email a basic briefing to you prior to the event and you'll receive a full briefing from the team on your arrival at the event. You will be supported throughout if you have any questions or problems.

The event is from 19:30 - 21:30, but we'd ask for you to arrive at the venue from 17:30 and expect to finish at 22:00.

To apply call Telephone 02083924501

Or Email volunteer@missingpeople.org.uk

# Bureau Blackburn

## Arts volunteer

The Bureau Blackburn is now open again and looking for Arts Volunteers to assist with the running of the bureau.

More details are available from info@bureaublackburn.co.uk

Nightsafe are currently recruiting Volunteers

Nightsafe is a local charity, based in Blackburn with Darwen, which supports young people aged 16 - 25 who are homeless or at risk of becoming so. The organisation was established in 1990 and celebrates its 31st anniversary this year.

Nightsafe is a predominantly volunteer run charity offering young people somewhere to go, somewhere to stay and someone to talk to

We have the following roles/opportunities within our Charity;

Volunteer Mentors to support our young people.

A mentor may share with a mentee guidance, motivation, emotional support, and role modelling.

A mentor may help with exploring careers, setting goals, developing contacts

Availability – Days & Hours, Mon to Friday between 10 am and 4 pm

Volunteer Kitchen Assistant – Platform 5 Day Centre provision for our 'Street Homeless' and young people at risk of homelessness.

• Preparation of drinks and light meals for our Young People.

- Keeping kitchen area in line with food and hygiene standards.
- Assist with meal plans.
- Maintain food & hygiene records and checklists
- Be willing to undertake food & hygiene certificate

Availability – Days & Hours, Mon to Friday between 10 am and 4 pm

Volunteer Activity Assistant

Do you have any hobbies that you could offer to train our Young people?

Could you run a group session?

Availability – Days & Hours, Mon to Friday between 10 am and 4 pm

#### Salmesbury Hall

#### Receptionist

Salmesbury Hall are looking for a volunteer to run the reception of the historic house, there would be no admin, just the knowledge of the Halls opening times, and a brief history, all of which will be happily trained for.

## The Cinnamon Trust

#### Dog walking volunteers in Blackburn

The Cinnamon Trust is the national charity whose wonderful volunteers help people over retirement age and those in the latter stages of a terminal illness by offering all kinds of free pet care. We are looking for dog walking volunteers to help a resident of Blackburn and their delightful dog who would love to go for a good walk.

Many elderly or ill pet owners worry about their ability to provide proper care for their animals and start looking to rehome what may be their only companion. This is where our national network of dedicated volunteers step in to offer support enabling them to stay together. We'll walk the dog for a housebound owner, we'll foster pets when owners need hospital or hospice care, and even clean out the bird cage or litter trays.

If you are interested in becoming a volunteer, you can download our volunteer registration form from our web site www.cinnamon.org.uk or

email us at appeals@cinnamon.org.uk If you would like to have a more in-depth chat about becoming a volunteer, please call us during office hours (Monday-Friday 9am-5pm) on 01736 758 701, or you can check out our website <u>www.cinnamon.org.uk</u> for more details.

Advisors are available to discuss volunteering opportunities at the Boulevard Centre 45 Railway Road, Blackburn. BB1 1EZ.

Darwen Drop-in - We are pleased to announce that we are offering potential volunteers and those wishing to gain valuable IT skills to come, join us & get involved.

We'll be holding a weekly drop-in at Darwen Valley Community Centre between 10am & 4pm every Friday, where people can come along and get some advice on volunteering.

For more details of these opportunities contact:

Community CVS

The Boulevard Centre

45 Railway Road

Blackburn

BB1 1EZ

#### Tel 01254 583957

office@communitycvs.org.uk

