



Blackburn Foodbank

based at: The Oaks Centre



Job Advert

The Trustees are seeking to appoint a Volunteer Coordinator to work at Blackburn Foodbank. The Coordinator will be responsible for all aspects of volunteering within and for Blackburn Foodbank. They will be responsible for developing and delivering a volunteering strategy, ensuring consistent implementation and best practice.

We would like to appoint a Volunteer Coordinator who:

- Will provide leadership, direction, supervision, training and support for existing and newly recruited volunteers
- Will develop a fully accessible volunteer training programme that maintains the positive and caring ethos of Blackburn Foodbank and its strong links to the Trussell Trust
- Will continue to develop innovative working practices reflecting today's challenges and opportunities using current trends and data to inform future strategy
- Will maximise opportunities for engagement with volunteers outside of Blackburn Foodbank, e.g. bucket collections, giving talks to schools, food collections at supermarkets
- Has excellent communication and interpersonal skills with the ability to engage with a wide range of people including clients, staff, volunteers and external organisations

Job title: Volunteer Coordinator
Required from: 1st July 2021 or as soon thereafter
Part-time: 18 hours per week (Monday, Wednesday, Friday)
Salary: Starting salary £10,848
Contract: 3 year fixed-term

Closing date: Monday 7th June 2021 at noon
Interview date: w/c 14th June 2021
Telephone: 01254 672756
Website: www.blackburn.foodbank.org.uk

Application form and further details available from
trustees@blackburn.foodbank.org.uk

Please return completed application form - by the closing date, 7th June at noon - via email to trustees@blackburn.foodbank.org.uk or via post to The Oaks Centre, Oakenhurst Road, Blackburn, BB2 1SN