Sent to: [referrals@newground.co.uk](mailto:referrals@newground.co.uk)  
**Energy Redress Scheme: Voucher Application**

**Newground Together: Committed to Strength Through Partnership**

**Note: Only professionals can refer people into the scheme, who have identified a need. It cannot be a self-referral. *Due to the extensive need for this service we are asking partners to do the pre qualifying checks with the people they support – to support the smooth and prompt processing of the vouchers***

**Partner Agency Info**

|  |  |  |  |
| --- | --- | --- | --- |
| **Professionals Name & Role** |  | | |
| **Organisation** |  | | |
| **Email** |  | **Mobile** |  |
| **Date** |  | | |

**Referral Details – Energy Voucher Scheme for Gas &/Or Electric**

|  |  |
| --- | --- |
| **Forename(s)** |  |
| **Last Name** |  |
| **Title** |  |
| **Date of Birth** |  |
| **Address** |  |
| **Postcode** |  |
| **Email Address** |  |
| **Mobile Phone\*** |  |
| **Other Telephone** |  |

\**Please check it’s a working number as the voucher will be sent via a txt message and the individual will need to go to a shop for the voucher to be processed. The applicant must have a smartphone to receive the voucher, if they do not have a smart phone please request a postal voucher. Note this will only be an option in exceptional circumstances*

**Housing Situation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Please indicate the current housing situation** | | | | |
| Owner Occupied | Private Rented | Hostel/ Temp Acc. | | |
| Social Landlord… *if so who is your landlord?* | | | | |
| **Are you a parent?** | | | Yes | No |
| **Single Parent Household?** | | | **☐** Yes | No |
| **People Living at this address, provide Name & DoB - Total Number:** | | | | |
|  | | | | |
|  | | | | |
|  | | | | |
|  | | | | |

**Evidence meet Qualifying Criteria**

|  |  |  |
| --- | --- | --- |
| **I confirm the above referral(s) live at the address above** | **Yes** | **No** |
| **I have verified their identity** | **Yes** | **No** |
| **Have a pre-payment Meter topped up by key or card only. Vouchers are not compatible with APP users or those who top up online** | **Yes** | **No** |
| **Has the applicant received any fuel vouchers recently from any other organisations** | **Yes** | **No** |
| **If Yes to the above how many?** |  | |

**Impact of COVID 19 on current circumstances (tick all that apply)**

|  |  |
| --- | --- |
| Increased Fuel Costs | Income reduced |
| Someone in household out of work | Risk of Self – disconnection from utilities |
| **☐** At risk of running out of fuel | **​☐**   in Fuel debt / supply capped |
| **​☐**   Home Schooling | **​☐**   Shielding/ isolating |

**Photo Current Meter**

|  |  |
| --- | --- |
| **GAS** | **ELECTRIC** |
| *Please insert a picture of the current meter reading here* |  |

**Energy Voucher outline**

**Please note this is needs assessed by NGT Team in follow up call to the customer. Feedback will be provided to you on what has been issued**

|  |  |
| --- | --- |
| **Gas** | **Electric** |
| **Single/Couple (£35)** | **Single/Couple (£35)** |
| **Family (Children in House) (£49)** | **Family (Children In house) (£49)** |

|  |  |  |
| --- | --- | --- |
| **This individual/ couple/ Family has access to a Smart mobile phone – (If No -please provide a postal voucher)** | **Yes** | **No** |

|  |  |
| --- | --- |
| **Gas Supplier** |  |
| **Electric Supplier** |  |

 Please send this form to: [referrals@newground.co.uk](mailto:referrals@newground.co.uk) – it will be processed in 2 working days